

# Robert Provencher Bursary Trust Fund Application Carpenters LU 1325 - Year 2026

Edmonton Office  
#133, 15210-123 Avenue  
Edmonton, AB T5V 0A3  
Ph: (780) 733-2160 Fax: (780) 477-7143

Fort McMurray Office  
#103 – 405 TaigaNova Cres.  
Fort McMurray, AB T9K 0T4  
Ph: (780) 743-1442

## HISTORY

Have you received a Bursary Award from Local 1325 Bursary Trust Fund previously? \_\_\_\_\_

If yes please state date: \_\_\_\_\_

## APPLICANT INFORMATION

\*Include copy of Birth Certificate (Application #1)

Name: \_\_\_\_\_ SIN # \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Ph: \_\_\_\_\_

Applicants Relationship to member: \_\_\_\_\_ Date of Birth \_\_\_\_\_

Applicant Email: \_\_\_\_\_ Month Day Year

## HIGH SCHOOL INFORMATION

School of Graduation \_\_\_\_\_ Address \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Graduation Date: \_\_\_\_\_

Grade 12 Diploma YES/NO: \_\_\_\_\_ **\*Include transcript (Application#1)**

## POST SECONDARY INSTITUTION INFORMATION

Institution Name: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Institution/Registrar Phone: \_\_\_\_\_ Course of Study applied for: \_\_\_\_\_

Date of acceptance: \_\_\_\_\_ Start date: \_\_\_\_\_

Length of Course of Study: \_\_\_\_\_ Post Secondary: Years Completed to date: \_\_\_\_\_

## LU 1325 MEMBER INFORMATION

Name: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Member UBC# \_\_\_\_\_

**\* Additional information may be attached \* Terms contained in Application are defined in Schedule A**

**\* Application must be received in the LU1325 Office by August 31<sup>st</sup> of application year**

**\* Inquiries to: Diana Stubbard at (780) 733-2160 [dstubbard@ubcja.ca](mailto:dstubbard@ubcja.ca)**

Robert Provencher Bursary Trust Fund  
Carpenters LU 1325 - Year 2026  
**Waiver Authorization**

**Edmonton Office**  
#133, 15210-123 Avenue  
Edmonton, AB T5V 0A3  
Ph: (780) 733-2160  
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**APPLICANT WAIVER AUTHORIZATION**

Applicant hereby authorizes LU 1325 Bursary Trust Fund Administration to:

- Release social insurance number to Canada Customs and Revenue Agency
- Obtain dependent information from ACAW Health & Wellness Plan
- Obtain enrollment and/or attendance information from:

Educational Institution: \_\_\_\_\_

Address \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Applicant Name (print clearly): \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witness Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Information obtained through this waiver shall be used expressly and solely for the purpose of administration of this Bursary application*

\* Inquiries to: Diana Stubbard at (780) 733-2160 [dstubbard@ubcja.ca](mailto:dstubbard@ubcja.ca)

\* When submitting please do not send in pages 3 and 4.

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## APPLICATION RULES AND REQUIREMENTS:

- Application shall be received at the office of Local 1325 no later than August 31<sup>st</sup> and must include:
  1. current name, address and phone number of applicant and member;
  2. copy of birth certificate of applicant;
  3. copy of high school transcript;
  4. name, address and phone number of post-secondary institution and/or registrar;
  5. verification of the registration acceptance.
  - 6. applicant waiver application (must be signed in all cases)**
- If supporting documents are not available at the time of application, please call Diana Stubbard at (780) 733-2160 for time extension.
- **timely receipt of application and supporting documents at the offices of Local 1325 is solely the responsibility of the applicant**
- The formula for award shall be: 
$$\frac{75\% \text{ of "Bursary Fund" income}}{\text{(current fiscal year, ending June 30th)}} \times \text{number of applicants}$$
- Maximum award \$1,000.00
- Maximum of two (2) awards
- Applications for bursary award must be for a post secondary program commencing within a twelve (12) month period following August 31<sup>st</sup> of application year.
- Each bursary payment requires a separate application. (birth certificate & high school transcript are not required on 2<sup>nd</sup> application).
- Bursary awards (dollar amount) shall be declared by Carpenters' Local 1325 Treasurer at the September General Meeting.
- Bursary award payment shall be made November 1<sup>st</sup> in the year of the application or at verification of commencement of course, whichever is later.
- **Please refer to Schedule "A", page 4.**

Robert Provencher Bursary Trust Fund  
Carpenters LU 1325 - Year 2026

SCHEDULE “A”

**DEFINITIONS:**

**APPLICANT:**

- (a) a dependent child, of a member of UBC Local 1325
- (b) a person who has not reached their 25<sup>th</sup> birthday as of August 31 of the year of application.
  - ✓ Dependency status is determined by the Bursary Fund Trustees. (verification using Alberta Carpenters and Allied Workers Health & Welfare Trust Fund records)

**MEMBER shall mean:**

- A person in good standing of Local 1325 for two (2) consecutive years at August 31 of the application year.

**POST-SECONDARY EDUCATION:**

- A post secondary program requiring a high school diploma at a Post Secondary Educational Institution recognized by “Alberta Learning”.
- A post secondary program **must be a minimum of two (2) years in duration.** (Exceptions may be considered for condensed post secondary programs. (requires a written appeal, by the applicant, to the Bursary Trust Fund Committee).
- Only post secondary programs requiring full time attendance will be considered.
- **Trade school attendance shall not be considered for the purposes of a bursary award.**