

Robert Provencher Bursary Trust Fund Application Carpenters LU 1325 - Year 2024

Edmonton Office
#133, 15210-123 Avenue
Edmonton, AB T5V 0A3
Ph: (780) 733-2160 Fax: (780) 477-7143

Fort McMurray Office
#33, 101 Signal Road
Fort McMurray, AB T9H 4N6
Ph: (780) 743-1442

HISTORY

Have you received a Bursary Award from Local 1325 Bursary Trust Fund previously? _____

If yes please state date: _____

APPLICANT INFORMATION

*Include copy of Birth Certificate (Application #1)

Name: _____ SIN # _____

Address: _____ City: _____

Province: _____ Postal Code: _____ Ph: _____

Applicants Relationship to member: _____ Date of Birth _____

Applicant Email: _____ Month Day Year

HIGH SCHOOL INFORMATION

School of Graduation _____ Address _____

City: _____ Postal Code: _____ Graduation Date: _____

Grade 12 Diploma YES/NO: _____ ***Include transcript (Application#1)**

POST SECONDARY INSTITUTION INFORMATION

Institution Name: _____ Address: _____

City: _____ Province: _____ Postal Code: _____

Institution/Registrar Phone: _____ Course of Study applied for: _____

Date of acceptance: _____ Start date: _____

Length of Course of Study: _____ Post Secondary: Years Completed to date: _____

LU 1325 MEMBER INFORMATION

Name: _____ Address: _____

City: _____ Province: _____ Postal Code: _____

Phone: _____ Member UBC# _____

*** Additional information may be attached * Terms contained in Application are defined in Schedule A**

*** Inquiries to: Diana Stubbard at (780) 733-2160 DStubbard@ubcja.ca**

Robert Provencher Bursary Trust Fund
Carpenters LU 1325 - Year 2023
Waiver Authorization

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APPLICANT WAIVER AUTHORIZATION

Applicant hereby authorizes LU 1325 Bursary Trust Fund Administration to:

- Release social insurance number to Canada Customs and Revenue Agency
- Obtain dependent information from ACAW Health & Wellness Plan
- Obtain enrollment and/or attendance information from:

Educational Institution: _____

Address _____

Phone: _____ Fax: _____

Applicant Name (print clearly): _____

Date of Birth: _____

Applicant Signature: _____ Date: _____

Witness Signature: _____ Date: _____

Information obtained through this waiver shall be used expressly and solely for the purpose of administration of this Bursary application

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* When submitting please do not send in pages 3 and 4.

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APPLICATION RULES AND REQUIREMENTS:

- Application shall be received at the office of Local 1325 no later than August 31st and must include:
 1. current name, address and phone number of applicant and member;
 2. copy of birth certificate of applicant;
 3. copy of high school transcript;
 4. name, address and phone number of post-secondary institution and/or registrar;
 5. verification of the registration acceptance.
 - 6. applicant waiver application (must be signed in all cases)**
- If supporting documents are not available at the time of application please call Diana Stubbard at (780) 733-2160 for time extension.
- **timely receipt of application and supporting documents at the offices of Local 1325 is solely the responsibility of the applicant**
- The formula for award shall be:
$$\frac{75\% \text{ of "Bursary Fund" income}}{\text{(current fiscal year, ending June 30th)}} \times \text{number of applicants}$$
- Maximum award \$1,000.00
- Maximum of two (2) awards
- Applications for bursary award must be for a post secondary program commencing within a twelve (12) month period following August 31st of application year.
- Each bursary payment requires a separate application. (birth certificate & high school transcript are not required on 2nd application).
- Bursary awards (dollar amount) shall be declared by Carpenters' Local 1325 Treasurer at the September General Meeting.
- Bursary award payment shall be made November 1st in the year of the application or at verification of commencement of course, whichever is later.
- **Please refer to Schedule "A", page 4.**

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SCHEDULE “A”

DEFINITIONS:

APPLICANT:

- (a) a dependent child, of a member of UBC Local 1325
- (b) a person who has not reached their 25th birthday as of August 31 of the year of application.
 - ✓ Dependency status is determined by the Bursary Fund Trustees. (verification using Alberta Carpenters and Allied Workers Health & Welfare Trust Fund records)

MEMBER shall mean:

- A person in good standing of Local 1325 for two (2) consecutive years at August 31 of the application year.

POST-SECONDARY EDUCATION:

- A post secondary program requiring a high school diploma at a Post Secondary Educational Institution recognized by “Alberta Learning”.
- A post secondary program **must be a minimum of two (2) years in duration.** (Exceptions may be considered for condensed post secondary programs. (requires a written appeal, by the applicant, to the Bursary Trust Fund Committee).
- Only post secondary programs requiring full time attendance will be considered.
- **Trade school attendance shall not be considered for the purposes of a bursary award.**

Additional information relevant to your application may be attached.

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